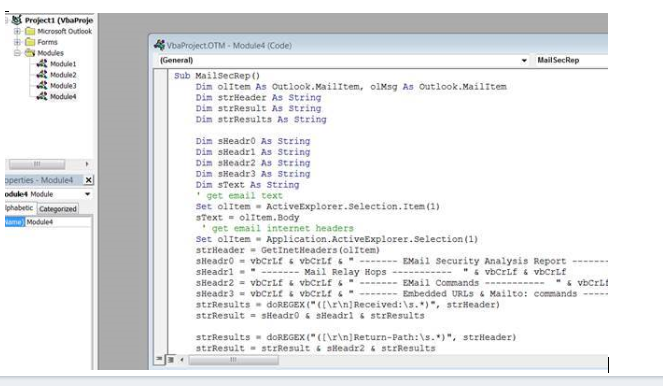
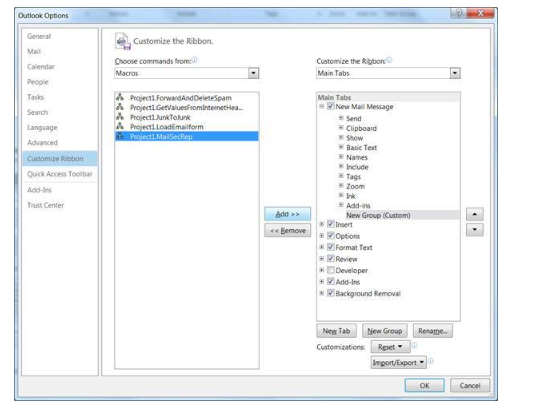
**Installing so u can have a try**

* Go to trust centre - allow unsigned macros – only temporarily when testing – you will need to sign the macro when it goes into production
* Go to your inbox - Press alt-f11 – insert a new module and paste the code into it then save and compile



* Go into a mail and right click on the tool bar ribbon – select customise  ribbon
* On the create a new group and then add MailSecRep to it – pres ok



You should now have a mail button – press it on an external mail for a report

